

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on August 18, 2021 at 6:30 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	Kathleen Dillon
R. Charles Phillips, Vice President	Heather Pyke
Cindy Dawson	

Staff Present:

Jo Anne Antonacci	Ian Hildreth
Karen Brown, Esq.	Kelly Mutschler
Tom Burke	Marijo Pearson
Stephen Dawe	Steve Roland
Tim Dobbertin	Dr. Michelle Ryan
	Lynda VanCoske, Esq.

1. Call the Meeting to Order

The meeting was called to order by President Laba at 6:35 p.m.

2. Pledge of Allegiance

3. Agenda Modifications – There were no agenda modifications

4. Approval of Minutes

Resolved: To Approve the Minutes of the July 14, 2021 Reorganizational -Regular Meeting Minutes as presented.

Moved by K. Dillon, seconded by J. Abbott; passed unanimously

5. Public Interaction – There was no public interaction.

6. Financial Reports

Resolved: To Accept the Treasurer’s Report and WinCap Report as presented

Moved by K. Dillon, seconded by C. Dawson; passed unanimously.

7. Audit Committee – Steve Roland reviewed the Audit Committee Meeting Minutes with the board.

8. Board Presentation – Tom Burke presented the Operations and Maintenance Annual Review and answered questions from the board. Tom left the meeting at 7:55 p.m.

9. Old Business

1. Resolved: To Approve the 2021-22 District-Wide School Safety (SAVE) Plan

Moved by K. Dillon, seconded by C. Dawson; passed unanimously.

10. New Business

1. First Reading policy Series 6000
Resolved: To waive Second Reading and Approve Policy Series 6000 as presented.
Moved by K. Dillon, seconded by H. Pyke; passed unanimously.
2. First Reading Policy #3211 – Organizational Chart
Resolved: To waive Second Reading and Approve Policy # 3211

Moved by K. Dillon, seconded by H. Pyke; passed unanimously.
3. Resolved: To Approve 2021-2023 Academic Intervention Services Plan

Moved by K. Dillon, seconded by C. Dawson; passed unanimously.
4. Resolved: To Approve 2021-2023 Professional Learning Plan

Moved by K. Dillon, seconded by C. Dawson; passed unanimously.
5. Resolved: To Approve Amendment 1 to the Precision Properties Lease

Moved by K. Dillon, seconded by H. Pyke; passed unanimously.
6. Resolved: To Approve Amendment 2 to the Precision Properties Lease

Moved by C. Phillips, seconded by H. Pyke; passed unanimously.
7. Resolved: To Approve the Roberts Wesleyan Lease Agreement

Moved by K. Dillon, seconded by H. Pyke; passed unanimously.
8. Resolved: To Approve CTE Equipment Reserve Fund Contribution of \$50,000.00

Moved by K. Dillon, seconded by C. Dawson; passed unanimously.
9. Resolved: To Approve Utilizing \$1,307,674.22 from the Retirement Contribution Reserve Fund

Moved by H. Pyke, seconded by K. Dillon; passed unanimously.
10. Resolved: To Approve Teachers' Retirement Contribution Reserve Sub-Fund Contribution of \$432,773.28

Moved by K. Dillon, seconded by C. Dawson; passed unanimously.
11. Resolved: To Approve Retirement Contribution Reserve Fund Contribution of \$500,000.00

Moved by H. Pyke, seconded by K. Dillon; passed unanimously.
12. The Board discussed the NYSSBA registrations and hotel reservations and planned for transportation.
13. Resolved: To Designate Dennis Laba as the voting delegate and Kathy Dillon as the alternate for the NYSSBA Convention.

Moved by H. Pyke, seconded by C. Phillips; passed unanimously.

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented

Moved by K. Dillon, seconded by H. Pyke; passed unanimously

12. Bids/Lease Purchase – None

13. Executive Officer's Report

Fall Opening Committee has met. Currently made up of staff, but as we open, we hope to add parents and students. The committee is using last year's opening plans as a starting point. Changes in conditions from last year will be identified and the plan will be edited accordingly. Lt. Governor Kathy Hochul is looking at a mask mandate for schools when she takes over as governor. Superintendents continue to meet with Dr. Mendoza in an effort to put in place the safest educational environments for the 2021-22 school year.

BOCES 2 started the DEI launch at a cabinet retreat last week. A DEI committee is being formed which will include a BOCES board representative. If you are interested in serving on the committee, contact District Superintendent Jo Anne Antonacci

The Center for Workforce Development High School Equivalency Graduation took place at the PD Center earlier this month. Graduates and their families were very proud. Tom Schulte did a terrific job arranging the event. The SAME program celebrated two completion ceremonies in August. The first was for 9th and 10th grade students and the second for 11th and 12th grade students. Upon completion of the program, students earn 3 Monroe Community College credits, and seniors can enroll directly into advance machining at MCC. The program was a collaboration between Monroe 2-Orleans BOCES, BOCES One, Monroe Community College and Monroe County.

District Superintendent Jo Anne Antonacci was a panelist on a Brockport College forum. Thirty-five administrative interns participated in this virtual opportunity to discuss career paths and networking strategies with the panelists. Earlier this month Mrs. Antonacci stood served as a moderator for the Finger Lakes Social Emotional Health Spotlight forum attended by 250 participants including area administrators, educational leaders and leaders in the medical field.

The search for a Kendall Central School District Superintendent has begun. The application window is open through September 17, 2021.

Taking into account current pandemic conditions, the Opening Day Planning Committee decided on a virtual event. Staff will report to their departments on September 7 to watch a video together. This year's theme is Belonging and a link to the video will be shared with the board.

14. Committee Reports

15. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.

16. Other Items

17. At 7:31p.m. a motion was made by K. Dillon to adjourn the meeting to Executive Session, seconded by H. Pyke; passed unanimously.

Respectfully Submitted

Kelly Mutschler Clerk of
the Board

Members Present

Cindy Dawson
Kathleen Dillon
Dennis Laba

R. Charles Phillips
Heather Pyke

Staff Present

Jo Anne Antonacci
Karen Brown
Marijo Pearson

Michelle Ryan
Steve Roland

At 7:36 a motion was made by C. Phillips; seconded by K. Dillon to come out of executive session; passed unanimously.

Resolved: To Approve the 2021-22 Monroe 2-Orleans BOCES building-level emergency response plans for:

2021-22 BOCES 4 Science 38 Turner Dr Spencerport NY
2021-22 CaTS Comm and Tech Service Center 3625 Buffalo Rd Gates NY
2021-22 Center for Workforce Development 3555 Buffalo Rd Gates NY
2021-22 CMC Warehouse 35 Turner Dr Spencerport NY
2021-22 ESC Emergency Response Plan
2021-22 Ridgecrest Emergency Response Plan
2021-22 RTP Emergency Response Plan
2021-22 Transitions (Paul Rd) 849 Paul Rd Rochester NY
2021-22 Village Plaza 16-18-20 Slayton Ave Spencerport NY
2021-22 WEMOCO 3589 Big Ridge Rd. Spencerport NY
2021-22 Westview Emergency Plan

Moved by K. Dillon, seconded by H. Pyke; passed unanimously.

18. Adjournment

At 7:38p.m. a motion was made by K. Dillon to adjourn the meeting, seconded by C. Dawson; passed unanimously.

Respectfully submitted,

Jo Anne L. Antonacci
Clerk Pro Tem